



Dear Client,

We thank you for your interest in the 106 BizzHub as a venue for your event.

We would be delighted to assist you with your event and look forward to making your event a successful occasion.

This venue booking agreement comprises of the below mentioned sections which are for your consideration and completion:

- Booking Form;
- 106 BizzHub Venue Hire Terms and Conditions; and
- Price Schedule.

("the Agreement")

You are requested to complete and sign/initial all the pages of this Agreement and return the completed documents to info@106bizzhub.co.za , after which, and following receipt of payment of the Deposit, the 106 BizzHub will **confirm** your booking of your event.

On confirmation of the booking of your event, our Events Manager will forward you a Function Sheet for completion, which, together with the Agreement, will record the details and requirements of your Event.

The 106 BIZZHUB looks forward to hearing from you and should you have any further queries regarding the Venue or the event as a whole, please do not hesitate to contact our Events Manager.

Yours sincerely

Cindy Chetty
Events Manager
106 BizzHub

Initials

Customer	106 BizzHub